POSITION DESCRIPTION NAME			DEPAI	DEPARTMENT/DIVISION Water		
			TITLE			
				Water Operator Trainee		
PLACE OF WORK				GRADE		
Water Treatment Plant			5			
NAME/TITLE OF SUPERVISOR				WORKING HOURS		
Director of Utilities & Deputy Director of Utilities				7:00 am - 3:30 pm		
	IE/TITLE OF THOSE YOU SUPERVISE			pt/Non-Exempt		
N/A	T	1		xempt		
%	Position Description		ce Standar		554	
40	A. Duties Associate with Pumps Operates and maintains Water Treatme equipment at the Potomac Street Plant, Springs, and the Reservoir.	nt guidelines. Yourtee A2 Operate A3 Operate A4 Operate	A1 Calibrates pumps, colorimeter, turbidmeters, etc., within EPA guidelines. A2 Operates and maintains Gas Chlorine Fee System. A3 Operates and maintains Laboratory Equipment. A4 Operates and maintains Analysis Equipment. A5 Operates and maintains chemical feed equipment.			
30	B. Water Testing and Production Conducts water testing according to reg requirements.	ulatory chlorine res B2 Logs sam B3 Respond quantity. B4 Interacts requiremen B5 Attends update know	B1 Conducts and interprets tests for PH, alkalinity, hardness, chlorine reside, and turbidity. B2 Logs sampling data for MDE and EPA compliance. B3 Responds to customer inquiries concerning water quality and quantity. B4 Interacts with City Engineers regarding future regulatory requirements and increased capacities. B5 Attends training to maintain Water Treatment 4 License and update knowledge of regulatory changes. B6 Maintains State Sampler Certification.			
20	reside, and to C2 Demonstr MDE and EPA C3 Demonstr C4 Demonstr		turbidity. rates and over the compliance of the compliance of the compliance of the compliance of the complex o	ates and oversees testing for PH, hardness, chlorine urbidity. ates and oversees the logging of sampling data for a compliance. ates proper handling of customer inquiries. ates Standard Operating Procedures, including safety and plant facilities management.		
10	D. Other Duties Completes miscellaneous duties as assig Director & Deputy Director of Utilities.	D2 Processe gned by D3 Conduct D4 Conduct	D1 Maintains housekeeping at all locations. D2 Processes control at Plant. D3 Conducts Fire Hydrant flushing as directed. D4 Conducts other duties as required. D5 Works overtime, shift work, and On-Call duty as needed.			
APPROVALS The signatures appearing below indicate acceptance and/or approval of the position description and performance standards appearing above and on the reverse of this form.						
Employee Date C		ty Director of Utilities	Date	Director of Utilities	Date	
Assista	ant City Administrator of Public Facilities	Date	City Adm	ninistrator	Date	